**Statements of Partial Matching Commitment**

**S10 or MRI Instrumentation Grants**

**Instructions:**

Institutional matching must be confirmed during the internal pre-proposal stage. Matching funds will come from the Deans' offices, and amounts are typically based on pro-rated anticipated faculty usage by the school/college. If users from more than one school or college are involved in a single S10 or MRI proposal, commitments must come from more than one Dean.

There are two templates below. The first is for a Dean to commit a partial match to another Dean. The second is from the Primary Dean committing the full match to the Vice Provost for Research Innovation.

Following approval of the pre-application by the Office of the Vice Provost for Research Innovation, the PI's Dean will write the final total institutional commitment letter for inclusion in the final proposal.

**Secondary Dean-to-Primary Dean Letter:**

DATE

NAME OF PI

NAME OF PI's Dean

DEPARTMENT AND SCHOOL OF PI

Re: Partial matching funds commitment from the College/School of XXXX

Dear (Primary Dean name),

We are pleased to confirm that the College/School of XXXX is committed to providing matching funds of $XXX in support of your proposal to the NIH S10 program for the acquisition of a

Instrument Name to be maintained in the Vanderbilt University Core Name. These funds are XXX% of the total match, as is appropriate given that one or more faculty from my college are projected to be major users of the new instrumentation, using XXX% of the total instrument time.

Sincerely,

Dean of the contributing college/school (not the PI's Dean)

**Primary Dean-to-Vice Provost for Research Innovation Letter:**

DATE

Dr. Padma Raghavan

Vice Provost for Research Innovation

Vanderbilt University

Re: Matching funds commitment from the College/School of XXXX

Dear Dr. Raghavan

I am pleased to confirm that the College/School of XXXX is committed to providing matching funds of $XXX in support of your proposal to the NIH S10 program for the acquisition of a

Instrument Name to be maintained in the Vanderbilt University Core Name. These funds are 100% of the total match. I note that this commitment may include contributions from other schools or colleges.

In addition to the above "standard match" commitment, I am also here indicating our commitment to cover (INDICATE HERE ANY ADDITIONAL COMMITMENTS OF SPACE, RENOVATION COSTS, IT COSTS, COMPUTER/STORAGE/IT COSTS, NEW PERSONNEL, ETC. IF POSSIBLE, PROVIDE THE ACTUAL COSTS ASSOCIATED WITH THE ADDED COMMITMENTS—IF ANY.)

Sincerely,

Dean of the PI's College/School