

Reservation Priority

1. CDB Classes have top priority and will supersede other requests as needed.
2. Dissertation Defenses in support of degree requirements will also be given preference over other events.
3. CDB Department and PDB Program events such as Seminar lunches, journal club or dbRIC are also in support of our trainees and will have high priority.
4. CDB Primary Faculty takes priority over extra-department use. This is often for group meetings, and lab seminars. Qualifying Exams and committee meetings are included here. Other Faculty, students and staff may use our meeting rooms if available, and can ask someone in the CDB administrative office for assistance
5. Extra-department use

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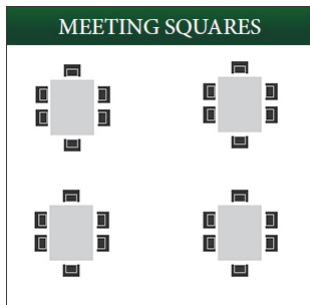
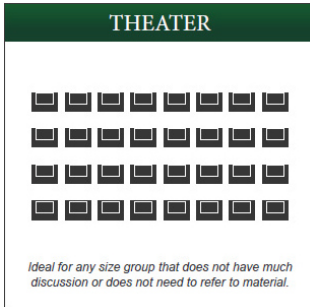
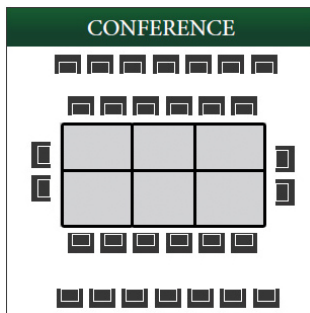
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Each Year CDB Faculty will be asked to review their requests to make sure the reservations are accurate and being utilized.

CDB Classes - All CDB classes will be booked with 15 minutes of 'padding' before and after. This will allow time for room set-up and hopefully prevent conflicts when classes run a bit long.

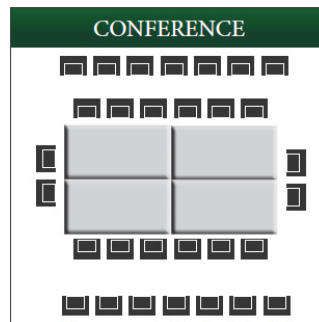
Occupancy up to 65

Projector (VGA or DVI)
Projector Screen, White Boards
Podium and Remote



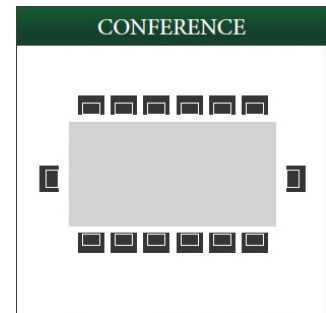
Occupancy up to 25

Projector (VGA & HDMI)
Projector Screen, White Boards
Podium and Remote
Apple TV may be requested



Occupancy up to 14

Projector (VGA)
Projector Screen, White Boards



Feel free to configure rooms as needed for your use and please tidy up before you leave.

Always turn off the projector when you are done!